**Organisation:** First Step Pre-School – Crossways School Site, Thornbury

**Contact:** Sarah Wordsworth (Committee Vice-Chair)

07879 854516, chair@firststeppreschool.co.uk

**Vacancy:** Pre-School Leader/Manager

First Step Preschool is a long established and successful charity Pre School, located at two sites, in Thornbury. The sites are recognized by Ofsted as being Good and Outstanding, respectively.

We are looking to recruit a full time, permanent Manager to lead our team of five key workers at the Crossways School site. The preschool is currently undergoing an exciting period of transition with a move to new premises, a doubling of the number of children and offering 30 hours funding. We require an enthusiastic and dynamic professional to lead the Preschool effectively through these changes.

The Preschool is run by a committee comprised of parent volunteers, you will report directly to the Committee Chair.

**Essential Criteria**: Minimum requirements of NVQ Level 3, management experience

**Hours:** 8.30 am – 3.00 pm, Mon – Fri, Term Time Only

**Rate of Pay:** £Neg. depending on experience and qualifications

**Closing Date:** 26th September 2017

**Interview Date:** By arrangement